

**AGENDA**  
**ST. MARY PARISH 911 COMMUNICATIONS DISTRICT**  
**1200 David Dr. Building B**  
**Morgan City, LA 70380**  
**January 22, 2026**  
**1:00 P.M.**

1. Meeting Called to Order
2. Roll Call
3. Approval of Minutes: December 18, 2025
4. Guest(s): None
5. Public Comment
6. Income Statement: December 2025
7. Expense Statement: December 2025
8. Old Business: None
9. New Business: Discussion and resolution regarding the update of authorized signatories to include Mr. Justin Martin on bank accounts.
10. Director Updates
11. General Discussion
12. Adjournment

**ST. MARY PARISH 9-1-1 COMMUNICATIONS DISTRICT**  
**Regular Board Meeting**  
**1200 David Dr., Building B**  
**Morgan City, LA 70380**  
**January 22, 2026**  
**1:00 P.M.**

Chairman, Mr. Justin Martin opened the January 22, 2026, regular meeting with the roll call. Mr. Duval Arthur, III, Mr. Jimmy Broussard, Mr. Garrett Grogan, Ms. Brandi Leonard, and Mr. Justin Martin were in attendance. Mr. Travis M. Mayon and Mr. Scott Verret did not attend.

Mr. Broussard made a motion to dispense with the reading of and to accept the December 18, 2025, minutes. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**Guest: NONE**

**Public Comment: NONE**

**The income statement** for December 2025 was \$66,088.33. Mr. Arthur made a motion to accept the income statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**The expense statement** for December 2025 was \$70,196.04. Mr. Grogan made a motion to accept the expense statement. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

A budget vs actual comparison was provided to the board for review.

**Old Business: NONE**

**New Business: Discussion and resolution regarding the update of authorized signatories to include Mr. Justin Martin on bank accounts.**

Mr. Broussard made a motion to update all company bank accounts to add Mr. Martin as an authorized signatory. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**Director Updates:**

Ms. Randle advised Ms. Brandi Leonard is the new EMS board member representative. She was appointed by the Council in December after the resignation of Mr. Smith.

The communications portion of the 2025 PIAL questionnaire was completed for Patterson VFD and Amelia VFD.

A survey was completed for the Directors Consortium regarding possible legislation to adjust wireless surge rates.

Due to the upcoming cold weather, Ms. Randle is assessing the need for extra dispatchers. She added that the call volume significantly increased during the snowstorm in January 2025.

Members were asked to submit annual training certificates as soon as possible rather than waiting until the last minute.

Ms. Randle reported that there was an issue with the UPS, which an LRC technician inspected. Since the unit is under warranty, an Eaton technician is scheduled to arrive tomorrow.

**General Discussion:**

Mr. Broussard advised that a capital outlay grant was received for building upgrades. He advised that the safe room was removed from the plan due to impracticality. Bids will be taken for wind retrofit and roofing. The work should begin sometime in February, and completion is anticipated by June.

Mr. Martin inquired about a call in the monthly call report. A statement of the incident involving the multiple ring call was relayed.

**Adjournment:** Mr. Broussard made a motion to adjourn the meeting. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

Approved: \_\_\_\_\_  
Mr. Justin Martin, Chairman

Attest: \_\_\_\_\_  
Martha Randle, Director