

**AGENDA**  
**ST. MARY PARISH 911 COMMUNICATIONS DISTRICT**  
**1200 David Dr. Building B**  
**Morgan City, LA 70380**  
**October 23, 2025**  
**1:00 P.M.**

1. Meeting Called to Order
2. Roll Call
3. Approval of Minutes: September 25, 2025
4. Guest(s): None
5. Public Comment
6. Income Statement: September 2025
7. Expense Statement: September 2025
8. Old Business: None
9. New Business: Resignation of Board Chairman, Mr. Ed Smith; Discussion and action related to the Resolution authorizing signatures on bank accounts
10. Director Updates
11. General Discussion
12. Adjournment

**ST. MARY PARISH 9-1-1 COMMUNICATIONS DISTRICT**  
**Regular Board Meeting**  
**1200 David Dr., Building B**  
**Morgan City, LA 70380**  
**October 23, 2025**  
**1:00 P.M.**

Vice-Chairman, Mr. Travis M. Mayon opened the October 23, 2025, regular meeting with the roll call. Mr. Mayon, Mr. Duval Arthur, III, Mr. Jimmy Broussard, Mr. Garrett Grogan, and Mr. Justin Martin were in attendance. Mr. Scott Verret did not attend.

Mr. Broussard made a motion to dispense with the reading of and to accept the September 25, 2025, minutes. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**Guest: none**

**Public Comment: none**

**The income statement** for September 2025 was \$70,439.55. Mr. Martin made a motion to accept the income statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**The expense statement** September 2025 was \$122,944.21. Mr. Martin made a motion to accept the expense statement. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

A budget vs actual comparison was provided to the board for review.

**Old Business:** Mr. Broussard advised that a copy of the proposed policy changes regarding employee absences was given to the parish attorney for review.

**New Business:**

**Resignation of Board Chairman, Mr. Ed Smith:** Mr. Broussard advised that the St. Mary Parish Council received and accepted the resignation of Mr. Ed Smith from his position as the EMS Representative and Chairman of the St. Mary Parish Communications District's Advisory Board. Mr. Mayon and members expressed appreciation for Mr. Smith's 12 years of dedicated service. The council is moving forward with the necessary steps to find a replacement. Mr. Grogan made a motion to appoint Mr. Mayon as Interim Board Chairman. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

**Discussion and actions related to authorizing signatures on bank accounts:** After some discussion, Mr. Grogan made a motion to remove Mr. Smith as a signatory from all accounts held by the St. Mary Parish Communications District. He added that Ms. Calloway, Mr. Mayon, and Ms. Randle are to be designated as signatories on the PSB operating account and the MC Bank Equipment Fund Account; and Mr. Martin, Mr. Mayon and Ms. Randle are to be designated as signatories on the MC Bank Fire Association Account. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

**Director Updates:**

Employees have been allowed to dress down this month in recognition of Fire Prevention, Breast Cancer Awareness, Crime Prevention, and Halloween.

St. Mary 911 participated in Night Out Against Crime for MCPD, PPD, & S.O. (east & west end); M.C. Main St. Trunk-or-Treat. We will also participate in Franklin's Boo on the Bayou.

One employee resigned.

The T1 line was disconnected as of October 17, 2025.

Next month's agenda will include the Budget, Health Insurance, Phone Systems, and employee raises.

**General Discussion: None**

**Adjournment:** Mr. Broussard made a motion to adjourn the meeting. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

Approved: \_\_\_\_\_  
Mr. Travis Mayon, Interim Chairman

Attest: \_\_\_\_\_  
Martha Randle, Director

