

AGENDA
ST. MARY PARISH 911 COMMUNICATIONS DISTRICT
1200 David Dr. Building B
Morgan City, LA 70380
June 26, 2025
1:00 P.M.

1. Meeting Called to Order
2. Roll Call
3. Minutes: May 22, 2025
4. Public Comment
5. Income Statement: May 2025
6. Expenses Statement: May 2025
7. Old Business: None
8. New Business: 2024 Audit Report by Kolder, Slaven, & Co; Selection of a newspaper as the official journal for St. Mary Parish Communications District; Addition of assistant director as an authorized signer on accounts
9. Director Updates
10. General Discussion
11. Motion and vote to go into an Executive Session for the purpose of discussing renegotiation of the contract between St. Mary Parish Communications District and Accounting Concepts, Inc.
12. Executive Session
13. Open session:
Decision regarding the contract with Accounting Concepts, Inc.
14. Adjournment
 - *All matters discussed during the executive session are confidential and not to be reported or discussed with anyone not in attendance.*

ST. MARY PARISH 9-1-1 COMMUNICATIONS DISTRICT

**Regular Board Meeting
1200 David Drive, Building B
Morgan City, LA 70380**

**June 26, 2025
1:00 P.M.**

Chairman, Mr. Ed Smith opened the June 26, 2025, regular meeting with the roll call. Mr. Ed Smith, Mr. Duval Arthur, III, Mr. Garrett Grogan, Mr. Justin Martin, and Mr. Scott Verret were in attendance. Mr. Jimmy Broussard and Mr. Matt Mayon did not attend.

Guest(s): Kristin Holcombe of Kolder, Slaven, & Co.

Public Comment: none

Mr. Grogan made a motion to move item #8 (New Business) to the top of the agenda. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

New Business:

2024 Audit Report - Ms. Kristin Holcombe, of Kolder, Slaven & Company, LLC. addressed the board with the results of the 2024 audit. She reported that it was a favorable audit with an unmodified opinion. Mr. Verret made a motion to accept the audit report. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

Selection of a newspaper as the official journal for St. Mary Parish Communications District - Mr. Duval made a motion to select The Morgan City Review Newspaper as the official journal for St. Mary Parish Communications. Mr. Verret seconded the motion. All members were in favor and the motion carried.

Assistant Director as an authorized signer on accounts. Mr. Verret made a motion to add Ms. Calloway as an authorized signer to the St. Mary Parish Communications District's bank accounts. Mr. Duval seconded the motion. All members were in favor and the motion carried.

Mr. Martin made a motion to dispense with the reading of and to accept the May 24, 2025, minutes. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

The income statement for May 2025 was \$94,437.60. Mr. Verret made a motion to accept the income statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

The expense statement for May 2025 was \$70,322.86. Mr. Verret made a motion to accept the expense statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

A budget vs actual comparison was provided to the board for review.

Old Business: None

Director Updates:

- ◆ Ms. Calloway will be on sick leave for 6-8 weeks.
- ◆ A new employee was hired this week.
- ◆ Excess funds from the MC Bank equipment were transferred to LAMP to maximize interest income.
- ◆ Ms. Calloway and Ms. Randle attended a Motorola CAD DEMO for Law Enforcement at the OEP building. Mr. Martin, Ms. Kober, Ms. Calloway, and Ms. Randle sat in on a Motorola phone system DEMO at the 911 center.
- ◆ LRC performed preventative maintenance on the VHF systems.
- ◆ The LWIN project is moving along. A technician from the state came to install some components, but AT&T hadn't run a line from the panel (*in the breaker box room*) to the radio room. Initially, we were told that we would have to have it done at our expense. After Mr. Martin made some calls, AT&T had it done.
- ◆ We've received payments from six (6) of the ten (10) fire departments as per the intergovernmental agreement.

Executive Session: Mr. Arthur made a motion to go into an executive session for the purpose of discussing renegotiation of the contract between St. Mary Parish Communications District and Accounting Concepts, Inc. Mr. Grogan Seconded the motion. All members were in favor and the motion carried.

Open Session: Mr. Smith called the meeting back to order at approximately 1:50 p.m. Mr. Verret made a motion to amend the terms of the contract between St. Mary Parish Communications District and Accounting Concepts, Inc. as discussed during the executive session. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

General Discussion: None

Adjournment: Mr. Verret made a motion to adjourn the meeting. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

Approved: _____
Mr. Ed Smith, Chairman

Attest: _____
Martha Randle, Director