

**AGENDA**  
**ST. MARY PARISH 911 COMMUNICATIONS DISTRICT**  
**1200 David Dr. Building B**  
**Morgan City, LA 70380**  
**July 24, 2025**  
**1:00 P.M.**

1. Meeting Called to Order
2. Roll Call
3. Approval of Minutes: June 26, 2025
4. Guest(s): Brian Elvington, Intrado representative
5. Public Comment
6. Income Statement: June 2025
7. Expense Statement: June 2025
8. Old Business: None
9. New Business: Intrado -VIPER Phone System DEMO
10. Director Updates
11. General Discussion
12. Adjournment

## **ST. MARY PARISH 9-1-1 COMMUNICATIONS DISTRICT**

**Regular Board Meeting  
1200 David Drive, Building B  
Morgan City, LA 70380  
July 24, 2025  
1:00 P.M.**

Chairman, Mr. Ed Smith opened the July 24, 2025, regular meeting with the roll call. Mr. Ed Smith, Mr. Duval Arthur, III, Mr. Garrett Grogan, Mr. Justin Martin were in attendance. Mr. Jimmy Broussard, Mr. Matt Mayon, and Mr. Scott Verret did not attend.

**Guest(s):** Brian Elvington of Intrado

**Public Comment:** none

Mr. Martin made a motion to dispense with the reading of and to accept the June 26, 2025, minutes. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

### **New Business:**

**Demonstration of Intrado VIPER-7 Call Handling**– Mr. Brian Elvington gave a demonstration of the VIPER-7 call handling solution.

**The income statement** for June 2025 was \$71,906.71. Mr. Arthur made a motion to accept the income statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**The expense statement** for June 2025 was \$78,630.04. Mr. Grogan made a motion to accept the expense statement. Mr. Arthur seconded the motion. All members were in favor and the motion carried.

A budget vs actual comparison was provided to the board for review.

**Old Business:** None

### **Director Updates:**

- ◆ Earlier this month, an accident took out some poles and wires between Veterans, David Dr, and Marguerite St.; as a result, admin phone lines were down, we were on generator, and we relied on the Allen's Communications backup phones until service was restored. The 911 emergency trunks weren't affected.
- ◆ The power outage also resulted in issues with the surveillance cameras. New splitters were ordered and installed. Mr. Laurent from Tech Pro is in the process of installing an additional camera behind the building to monitor activity around the generator.
- ◆ Ms. Randle informed members that she attended the director's consortium meeting in Lafayette earlier this month.
- ◆ Mr. Gary Black of Central Square came and gave a brief demonstration of their VERTEX call handling system. He asked for the opportunity to do a demonstration before the board.
- ◆ LWIN is up and running. The turnover from the T-1 was very smooth.
- ◆ We received the PIAL ratings for Baldwin FD.
- ◆ Assistant Chief Kristoper Price of MCFD came to discuss their medical response protocol. There may be some upcoming changes to the types of medical calls they respond to.
- ◆ Payments have been received from seven (7) of the ten (10) fire departments, as per the intergovernmental agreement.
- ◆ Ms. Randle advised that she is scheduled to meet with Iberia's addressing coordinator next week regarding some addresses on St. Peters Rd.

**General Discussion:** There was a brief discussion regarding employees' work schedules. Mr. Martin and Mr. Smith advised that they received some comments about the schedule not being fixed. They inquired as to why there is not a consistent schedule as opposed to one that changes all the time. Ms. Randle explained that set schedules are not conducive to a 24-hour 911 center that is short staffed, where two (2) employees must be on duty at all times, even when someone gets sick, takes a vacation, or takes time off for personal reasons.

**Adjournment:** Mr. Martin made a motion to adjourn the meeting. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

Approved: \_\_\_\_\_  
Mr. Ed Smith, Chairman

Attest: \_\_\_\_\_  
Martha Randle, Director