

**AGENDA**  
**ST. MARY PARISH 911 COMMUNICATIONS DISTRICT**  
**1200 David Dr. Building B**  
**Morgan City, LA 70380**  
**May 23, 2024**  
**1:00 P.M.**

1. Meeting Called to Order
2. Roll Call
3. Minutes: April 2024
4. Public Comment
5. Income Statement: April 2024
6. Expenses Statement: April 2024
7. New Business: Mr. Keith Davidson regarding the VFIS Insurance Renewal; Mr. Blaine Kelly with the AT&T LWIN project; 2024 Fire Association Agreement; Second Amendment to the Lease Agreement with St. Mary Parish Government
8. Old Business: None
9. Director Updates
10. General Discussion
11. Adjournment

**ST. MARY PARISH 9-1-1 COMMUNICATIONS DISTRICT**

**Regular Board Meeting  
1200 David Drive, Building B  
Morgan City, LA 70380  
May 23, 2024  
1:00 P.M.**

Chairman, Mr. Ed Smith opened the May 23, 2024, regular meeting with the roll call. Mr. Ed Smith, Mr. Jimmy Broussard, Mr. Garrett Grogan, and Mr. Justin Martin, Mr. Scott Verret, Mr. Matt Mayon, were in attendance. Mr. Gary Driskell did not attend.

Mr. Mayon made a motion to dispense with the reading of and to accept the April 2024 minutes. Mr. Broussard seconded the motion. All members were in favor and the motion carried.

**Guests:** Mr. Blaine Kelly/AT&T; Mr. Keith Davidson/VFIS Insurance (addressed the board via phone)

**Public Comment:** none

**The income statement** for April 2024 was \$100,769.75. Mr. Mayon made a motion to accept the income statement. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**The expense statement** for April 2024 was \$93,299.79. Mr. Martin made a motion to accept the expense statement. Mr. Mayon seconded the motion. All members were in favor and the motion carried.

A budget to actual comparison was provided to the board for review.

**Old Business:** None

**New Business:**

VFIS Insurance Renewal: Mr. Keith Davidson was asked to address the board to explain the rate increase. Mr. Davidson advised that AIG rates in Louisiana and across the coast have increased due to multiple hurricanes in the coverage areas. After some discussion by members, Mr. Smith inquired about an installment option. Mr. Davidson advised the installment plan would require 25% down, with the balance divided into ten (10) equal payments. After further discussion, Mr. Grogan Made a motion to accept the insurance quote with the option to pay 25% down and the balance to be paid in ten (10) equal payments. Mr. Broussard seconded the motion. All members were in favor and the motion carried.

2024 Fire Association Agreement: Mr. Martin presented a letter from the fire association requesting an amendment to Addendum A of the 2024 agreement. He advised that the fire association made a request to voluntarily increase their annual cost share from three thousand five hundred dollars (\$3,500) to five thousand dollars (\$5,000) per fire department. The amount is to remain in effect until such time as the expenses exceed the income or a change is requested. Mr. Broussard made a motion to accept the 2024 Fire Association Agreement with the amendment to Addendum A. Mr. Grogan Seconded the motion. All members were in favor and the motion carried.

Second Amendment to the Lease Agreement with St. Mary Parish Government: Mr. Smith signed the agreement; however, he requested that his letter submitted on March 27, 2024, to the Parish Council at the monthly meeting, be included and recorded with the agreement.

AT&T/LWIN Project: Mr. Blaine Kelly with AT&T addressed the board regarding the LWIN project. Mr. Kelly explained the process and informed members of the necessity of the project. After a brief discussion, Mr. Martin made a motion to enter into an agreement with AT&T for the LWIN system. Mr. Grogan seconded the motion. All members were in favor and the motion carried.

**Director Updates:**

Ms. Angeron advised that the audit is almost finished. The auditor's report should be ready for next month's meeting. Two new employees were hired. One started this week. Another will start next week.

The revised policy book will be ready at the next meeting.

The Digibox is up and running. The CAD installation is complete.

**General Discussion:** none

**Adjournment:** Mr. Martin made a motion to adjourn the meeting. Mr. Broussard seconded the motion. All members were in favor and the motion carried.

Approved: \_\_\_\_\_  
Ed Smith, Chairman

Attest: \_\_\_\_\_  
Charlette Angeron, Director