

ST. MARY PARISH 911 COMMUNICATIONS DISTRICT
1200 David Drive, Building B
Morgan City, La. 70380
May 27th, 2020
1:00 P.M.

Chairman Ed Smith opened the May 27th, 2020 regular meeting with a roll call. Mr. Ed Smith, Mr. Beverly, Mr. Naquin, Mr. Verret, and Mr. Rink attended the meeting. Mr. Blaise Smith & Mr. Mayon did not attend.

Public Comment: None

Mr. Verret made a motion to dispense with reading of the February 2020 minutes and accept the minutes. Mr. Naquin seconded the motion. All members were in favor and the motion carried.

The income statement for February 2020 totaled \$63,542.69. Mr. Verret made a motion to approve the income statement. Mr. Rink seconded the motion. All members were in favor and the motion carried.

The expense statement for February 2020 was \$55,751.60. Mr. Rink made a motion to accept the expense statement. Mr. Verret seconded the motion. All members were in favor and the motion carried.

A budget to actual comparison was provided to the board for review.

The income statement for March 2020 totaled \$71,447.43. Mr. Verret made a motion to approve the income statement. Mr. Rink and Mr. Naquin seconded the motion. All members were in favor and the motion carried.

The expense statement for March 2020 was \$61,235.39. Mr. Rink made a motion to accept the expense statement. Mr. Verret seconded the motion. All members were in favor and the motion carried.

A budget to actual comparison was provided to the board for review.

The income statement for April 2020 totaled \$104,265.75. Mr. Verret made a motion to approve the income statement. Mr. Naquin seconded the motion. All members were in favor and the motion carried.

The expense statement for April 2020 was \$93,942.27. Mr. Naquin made a motion to accept the expense statement. Mr. Rink seconded the motion. All members were in favor and the motion carried.

A budget to actual comparison was provided to the board for review.

Old Business: Mr. Naquin made a motion to accept the revisions made to the St. Mary Parish 911 policy manual. Mr. Verret seconded the motion. All members were in favor and the motion carried. The Annual Director's Evaluation has been completed by the appointed board members. Based on the evaluations, it was agreed to continue with the annual increase in salary of 5%. Mr. Rink made the motion to accept the increase. Mr. Naquin seconded the motion. All members were in favor and the motion carried. Mr. Brandon Pierce gave status on the ATT T1 line. The order was completed successfully for adding the T1 line to a state contract.

New Business: The 2020 Fire Association Agreement was given to the board members for review. Mr. Pierce advised the members that the agreement amount is still the same, but the cost share is lower since Baldwin Volunteer Fire Department has come onboard. Mr. Rink advised there was a short virtual meeting with the Fire Association. He advised he will send out or hand deliver copies of the agreement to each Fire Chief. The PSB CD renewal will be in December. At that time, the board will discuss whether to renew or transfer to the LAMP account.

Director and Assistant Director Updates: Mr. Pierce advised that we did receive funds from FEMA from Hurricane Berry. Mr. Pierce advised the board members of the policies and procedures that were put into place for preventative measures in the call center regarding the pandemic. The 2020 Audit has started. We are still working with AT&T for account credits on equipment. The call center has been fully staffed since the pandemic started.

General Discussion: None

Adjournment: Mr. Rink made a motion to adjourn the meeting. Mr. Verret seconded the motion. All members were in favor and the motion carried.

Approved: _____
Ed Smith, Chairman

Attest: _____
Charlette Angeron, Director