

ST. MARY PARISH 911 COMMUNICATIONS DISTRICT

1200 David Drive, Building B

Morgan City, La. 70380

June 27, 2018

1:00 P.M.

Chairman Smith opened the June, 2018 meeting with a roll call. Mr. Smith, Mr. Verret, Mr. Anslum and Mr. Richard were present. Mr. Mayon and Mr. Rink did not attend.

Mr. Smith called for a motion to accept the May, 2018 minutes. Mr. Verret made the motion to accept the meeting minutes. Mr. Richard seconded the motion. All members were in favor and the motion carried.

The income statement for May 2018 totaled \$65,575.24. Mr. Richard made a motion to approve the income statement. Mr. Anslum seconded the motion. All members were in favor and the motion carried.

The expense statement for May, 2018 was \$169,210.10. Mr. Verret made a motion to accept the expense statement. Mr. Richard seconded the motion. All members were in favor and the motion carried.

New Business: Alan Taylor, CPA with Kolder, Slaven and Company, presented the 2017 audit to the members for approval. He was happy to report the 911 district received an unmodified opinion, which is the best opinion to be received. The bulk of expenses are equipment and personnel costs. Net assets have been set aside to cover a year of expenses. As it is not cost effective to have a CPA on the payroll, there is a finding in the segregation of duties. The minutes must be published in the official journal within twenty days of the meetings. This issue has been resolved and a policy has been implemented. The legislative auditor has implemented statewide procedures for governmental agencies receiving over 1/2 million dollars annually, requiring policies directing financial procedures. Mr. Richard made a motion to accept the 2017 audit. Mr. Verret seconded the motion. All members were in favor and the motion carried.

Chairman Smith asked the members to vote for an official journal for publications. Mr. Verret made a motion to continue publishing in The Daily Review. Mr. Richard seconded the motion. All members were in favor and the motion carried.

Old Business: none

Director Updates: Mrs. Angeron suggested having a third party double check record keeping and run reports, with an unbiased opinion.

Mrs. Angeron told the members she is in the process of writing an administrative policy to comply with the audit specifications.

The TACCS System, a mapping program, is up and running.

All fire department intergovernmental invoices have been sent out for 2018.

The PAIL survey for Chitimacha Fire Department has been completed.

The 911 Center gave the last call to honor Captain DeHart, for Morgan City Fire Department.

All board members must complete the Ethics Training for Public Servants.

A new employee has been hired.

The LAMP interest, year to date, totals \$2,300.00.

General Discussion: none

Public Comment: none

Adjournment: Mr. Richard made a motion to adjourn. Mr. Anslum seconded the motion. All members were in favor and the motion carried.

Approved: _____
Ed Smith, Chairman

Attest: _____
Charlette Angeron, Director