

**ST. MARY PARISH 911 COMMUNICATIONS DISTRICT**

**1200 David Drive, Building B**

**Morgan City, La. 70380**

**March 22, 2017**

**1:00 P.M.**

Chairman Smith opened the March, 2017 meeting with a roll call. Mr. Smith, Mr. Arthur, Mr. Rink, Mr. Jackson, Mr. Verret and Mr. Richard were present. Mr. Mayon was not in attendance.

Mr. Smith called for a motion to accept the February 2017 minutes. Mr. Arthur made the motion to accept the meeting minutes. Mr. Richard seconded the motion. All members were in favor and the motion carried.

The income statement for March was \$64,396.97. Mr. Verret made a motion to accept the income statement and Mr. Richard seconded the motion. All members were in favor and the motion carried.

The expense statement for March was \$57,328.00. Mr. Richard made a motion to accept the expense statement and Mr. Arthur seconded the motion. All members were in favor and the motion carried.

New Business: Mrs. Angeron told the members the fire association intergovernmental agreement had been prepared for 2017. The Motorola radio service maintenance contract increased 3% for 2017. Chairman Smith made a recommendation to bill the fire association, instead of each department. Fire association representative, Alan Rink, made a motion agreeing with the chairman's recommendation. The motion was seconded by Mr. Richard. All members were in favor and the motion carried.

Old Business: none

Director's Updates: Mrs. Angeron told the members three employees were attending a State Police Crisis Negotiating class in April 2017, and three employees will attend an APCO seminar in Bossier City.

A new battery backup was purchased to replace one that is no longer working. No other equipment problems have occurred.

All fire department protocols have been sent to the fire departments. Mrs. Angeron advised that the intergovernmental agreement will be sent in April. Mr. Arthur stated that he will be sending an intergovernmental agreement to Mrs. Angeron. This agreement between the OEP and 911 is a grant requirement.

General Discussion: Mr. Verret requested a motion to expand the agenda. Mr. Richard seconded the motion. Mr. Verret advised he wanted to discuss administrative salaries. He made a motion for the board to go into executive session. Mr. Richard seconded the motion. All members were in favor and the motion carried.

Mr. Arthur made a motion to reconvene the meeting after the executive session. Mr. Richard seconded the motion. All members were in favor and the motion carried. Mr. Smith stated salary adjustments for the director and the assistant director were discussed. Mr. Verret made a motion to adjust the assistant director's salary to increase from \$44,800.00 to \$48,000.00. Mr. Richard seconded the motion. All members were in favor and the motion carried. Mr. Verret made a motion to adjust the director's salary to increase from \$60,500.00 to \$70,000.00. Mr. Richard seconded the motion. All members were in favor and the motion carried. Mr. Verret made a motion that the increases be retroactive to January 1, 2017. The motion was seconded by Mr. Rink. All members were in favor and the motion carried.

Mrs. Angeron told the members that she has been in discussion with Mr. Keith Davidson regarding a building grant for 911. Mr. Davidson advised that 911 should complete the preliminary steps including acquiring property. Mr. Arthur said he would talk with parish authorities regarding the availability of parish property.

Mrs. Angeron and Mr. Smith will attend a meeting at the Franklin Fire Department to discuss dispatching protocols.

Public Comment: None

Adjournment: Mr. Richard made the motion to adjourn the meeting. Mr. Verret seconded the motion. All members were in favor and the motion carried.

Approved: \_\_\_\_\_  
Ed Smith, Chairman

Attest: \_\_\_\_\_  
Charlette Angeron, Director